



AMERICAN NRI COLLEGE OF NURSING

(Affiliated to Dr. NTR UHS, Vijayawada, A.P)

SANGIVALASA (V), BHEEMUNIPATNAM (M), VISAKHAPATNAM – 531 162, A.P

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MEETING MINUTES OF ICC-INTERNAL COMPLIANTS COMMITTEE

ICC-Internal Compiants Committee (women welfare/development/grievance redressal/anti-sexually harrasment/etc) meeting was held on 10.02.2018 at 09.30 am in Principal office, ANRICON.

Mrs. N.Kavya, Chairman, welcomed all the members and then the meeting started by taking the items of the agenda.

Agenda for the meeting:-

1. Review of previous meeting minutes/resolutions.
2. suggestions were made for a Handbook on Sexual Harassment of Women at Workplace Act, 2013 issued by Ministry of Women and Child Development
3. To operate SHE- Box or a complaint drop box
4. Any other point with the permission of the chair

Members Present

s.no	Faculty name	Designation in committee
1	Mrs.N.Kavya	Chairman
2	Mr.Pamu Jeevan	Secretary
3	Ms.Varalaxmi	Members
4	Ms.Emlah	Members
5	Mrs.Manisha S	Members

Resolutions:-

Agenda Point	Resolutions	Responsible person	Target date	Remarks
1.	The previous meeting points which were discussed are completed and verified.	---	---	---
2	Handbooks are to be ready and distributed to all female students and faculty	Ms.N.Kavya	13.02.2018	--
3	Complaint box to be placed near office premises	Ms.Manisha	10.02.2018	--


Signature of the Committee coordinator

