



AMERICAN NRI COLLEGE OF NURSING

(Affiliated to Dr. NTR UHS, Vijayawada, A.P)
SANGIVALASA (V), BHEEMUNIPATNAM (M), VISAKHAPATNAM – 531 162, A.P
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MEETING MINUTES OF FACULTY/STAFF GRIEVANCE AND REDRESSAL COMMITTEE

Faculty/staff Grievance and redressal committee meeting was held on 02.02.2021 at 10.30 am in Principal office, ANRICON.

Mrs. Nelaturi Kayya, Chairman, welcomed all the members and then the meeting started by taking the items of the agenda.

Agenda for the meeting:-

1. Previous minutes of meeting was read out and confirmed.
2. Review of various incentives distributed among faculty
3. Special permission for holiday
4. Another point with the permission of the chair

Members Present

s.no	Faculty name	Designation in committee
1	Mrs.Nelaturi Kayya	Chairman
2	Mrs.Varalaxmi.T	Secretary
3	Ms.G.Dhanalaxmi	Members

Resolutions:-

Agenda Point	Resolutions	Responsible person	Target date	Remarks
1.	The previous meeting points which were discussed are completed and verified.	---	---	---
2	Review of various incentives distributed among faculty	Ms. Manisha	16/02/2021	--
3	Special permission can be availed by faculty for vacation	Ms. Anitha Raj kumari	20/02/2021	--

N. Kayya
Signature of the Committee coordinator

