



# AMERICAN NRI COLLEGE OF NURSING

(Affiliated to Dr. NTR UHS, Vijayawada, A.P)

SANGIVALASA (V), BHEEMUNIPATNAM (M), VISAKHAPATNAM – 531 162, A.P

Phone: 8008901248, Email: [anricon9@gmail.com](mailto:anricon9@gmail.com), [www.anricon.org](http://www.anricon.org)

## MEETING MINUTES OF FACULTY/STAFF GRIEVANCE AND REDRESSAL COMMITTEE

Faculty/staff Grievance and redressal committee meeting was held on 10.01.2020 at 11 am in Principal office, ANRICON.

Mrs. Nelaturi Kavya, Chairman, welcomed all the members and then the meeting started by taking the items of the agenda.

### Agenda for the meeting:-

1. Previous minutes of meeting was read out and confirmed.
2. Review of various incentives distributed among faculty
3. Special permission for holiday
4. Another point with the permission of the chair

### Members Present

s.no	Faculty name	Designation in committee
1	Mrs.Nelaturi Kavya	Chairman
2	Mrs.Varalaxmi.T	Secretary
3	Mr. Rajeev Joel	Members

### Resolutions:-

Agenda Point	Resolutions	Responsible person	Target date	Remarks
1.	The previous meeting points which were discussed are completed and verified.	---	---	---
2	Review of various incentives distributed among faculty	Ms. Manisha	20.01.2020	--
3	Special permission can be availed by faculty for vacation	Ms. Lalitha	31.01.2020	--

*N. Kavya*

Signature of the Committee coordinator

